



THE SAN DIEGO CHAPTERS OF
THE CONSTRUCTION SPECIFICATIONS INSTITUTE &
THE AMERICAN INSTITUTE OF ARCHITECTS

presents



Knowledge for Creating
and Sustaining
the Built Environment

VENDOR INVITATION

CONSTRUCTION PRODUCTS FAIRE AT DEL MAR

PLEASE
NOTE THE
DATE
CHANGE!

THURSDAY, FEBRUARY 24, 2005

3:00 PM – 8:00 PM

Set-up: 12-3 PM Tear-down: 8-10 PM

PLEASE
NOTE THE
DATE
CHANGE!

Mission Tower Room, Del Mar Fairgrounds (enter Solana Gate)

Because of the great turnout in the past and responses we've received from vendors, we are again holding this year's Faire at the Del Mar Fairgrounds.

WHY BE AN EXHIBITOR AT THIS YEAR'S
CONSTRUCTION PRODUCTS FAIRE?

Admission is **FREE** for our guests from the following organizations:

AIA • SARA • ASPE • SEAOC • CELSOC • ASCE
ASLA • SAME • NAWIC • ICRI • SDREO • USGBC

Guests can enter in a **FREE DRAWING** for a \$1,000 Costco Gift Card.

Additionally, guests will have the opportunity to attend the following 3 educational seminars which carry **Continuing Education credit** ... an added draw:

1:00-3:45 PM ... GETTING LAID: Select, Spec and Install Flooring
2:00-5:00 PM ... GREEN: Spec, Buy, Build
4:00-6:00 PM ... ARCHITECTS: IDP and Acing the Orals

Complimentary Hot and Cold Hors d'Oeuvres will be served during the Faire, and a **No-Host Bar** will be available.

Want to have the **BIG DRAW** for architects to your tabletop?

Ordering **ADDITIONAL FOOD ITEMS** can be arranged directly with Del Mar by calling Andy Sheldon (858.755.6345) to obtain a menu and pricing.

PARKING
IS
FREE



QUESTIONS: CSI HOTLINE 877.401.6733

Facility is accessible to persons with disabilities.



VENDOR TABLETOP REGISTRATION

Complete form below and fax to 619.593.9989
or mail to address shown below.

_____ ONE 8 FT TABLETOP (90 available—FC/FS) NAME: _____
+ ONE CHAIR = \$350⁰⁰ COMPANY: _____
_____ ONE ADD'L PERSON = \$25⁰⁰ ADDRESS: _____
(Vendors are limited to 1 add'l person; max. 2 per tabletop.) CSZ: _____
\$_____ TOTAL ENCLOSED PHONE: _____ FAX: _____
EMAIL: _____
ELECTRICITY: Please use the Electrical Order Form CREDIT CARD # _____
(attached) to order & pay for your electrical needs. (MasterCard or Visa Only) Expiration Date: _____
OR MAKE CHECKS PAYABLE TO: CSI San Diego SIGNATURE: _____
Mail to: 127 N. Westwind Dr, El Cajon, CA 92020-2955

Refund Policy: 50% by 01/03/05; 10% by 01/30/05

ELECTRICAL ORDER FORM
MAIL OR FAX TO



ELECTRICAL EXHIBITION SERVICES

1844 Imperial Avenue • San Diego, CA 92102
(619) 696-6625 • Fax: (619) 696-7762

E-mail: sandiego@edlen.com • Website: www.edlen.com

COMPANY NAME:	BOOTH NO:
EVENT	
FACILITY	
DATES	
EVENT NO:	

ELECTRICAL OUTLETS Approximately 120V A.C. 60 Cycle -PRICES ARE FOR ENTIRE EVENT.

	QUANTITY (For Show Hours Only)	QUANTITY (For 24 hrs/day- Double Price)	ADVANCE PAYMENT PRICE	PRICE AFTER DEADLINE	COST
120 VOLTS					
0-500 WATTS (5 AMPS)	_____	_____	72.00	109.00	_____
500-1000 WATTS (10 AMPS)	_____	_____	124.00	187.00	_____
1001-1500 WATTS (15 AMPS)	_____	_____	145.00	217.00	_____
1501-2000 WATTS (20 AMPS)	_____	_____	167.00	250.00	_____
208 VOLTS SINGLE PHASE					
10 AMPS	_____	_____	220.00	330.00	_____
15 AMPS	_____	_____	251.00	378.00	_____
20 AMPS	_____	_____	314.00	471.00	_____
30 AMPS	_____	_____	377.00	566.00	_____
60 AMPS	_____	_____	495.00	742.00	_____
100 AMPS	_____	_____	651.00	976.00	_____
208 VOLTS THREE PHASE					
10 AMPS	_____	_____	292.00	438.00	_____
15 AMPS	_____	_____	335.00	503.00	_____
20 AMPS	_____	_____	420.00	630.00	_____
30 AMPS	_____	_____	502.00	754.00	_____
60 AMPS	_____	_____	658.00	988.00	_____
100 AMPS	_____	_____	866.00	1300.00	_____
TRANSFORMER TO BOOST 208v up to approx. 230v - \$3.00/AMP - 20 AMP MINIMUM					

LIGHTING EQUIPMENT (Including Current Consumed) (Provide Drawing Showing Light Location)

150 WATT FLOOD LIGHT	_____	_____	86.00	130.00	_____
150 WATT DBL. FLOOD LIGHT	_____	_____	130.00	196.00	_____
100 WATT ARM LIGHT	_____	_____	104.00	157.00	_____
300 WATT FLOOD LIGHT	_____	_____	108.00	163.00	_____
300 WATT QUARTZ LIGHT	_____	_____	130.00	196.00	_____
1000 WATT QUARTZ LIGHT*	_____	_____	214.00	322.00	_____

*(Time and Material will apply when lift is required to mount overhead)
All Lights, excluding the 1000 watt quartz light, are for inline booths only.

MATERIAL (Electricity Not Included)

EXTENSION CORD 15' & 25'	_____	_____	21.00	_____	_____
MULTI-OUTLET STRIP	_____	_____	21.00	_____	_____

LABOR (See Rates Listed to the Right)

PLACE YOUR TOTAL PAYMENT HERE (Do not fill in Totals Below) \$ _____

* ALL FOREIGN CHECKS MUST BE DRAWN ON U.S. BANKS

FOR ADVANCE PAYMENT PRICE

to apply, we must receive your order, payment and a floor plan showing main power location and distribution points (see item #1 on reverse) prior to this

DEADLINE DATE:

AVOID DUPLICATION!!

If you fax this form with credit card info, do not mail the original form or send another form of payment.

ON LINE ORDERING

This show may be available on line. Visit www.edlen.com. Use the event # above as your password.

QUESTIONS? Visit our Web Site.

SEE REVERSE FOR ADDITIONAL TERMS AND CONDITIONS

ISLAND BOOTHS

There is a minimum labor charge of (1) hour to deliver power to all island booths. All additional distribution is done by Edlen electricians on a time & material basis.

208V & HIGHER VOLTAGES

There is a minimum labor charge of (1) hour for installation & (1/2) hour for removal of all high voltage services. Material charges may apply. If you require services not listed on this form, please call for a quote.

DEDICATED OUTLETS

Dedicated outlets require a 20 amp outlet

24 HOUR SERVICES

Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing, show days only. If you require power at any other time, order 24 hour service at double the outlet rate.

LABOR RATES

ST = Mon-Fri 8:00 am - 4:30 pm 76.00
(Except Holidays)
OT = Mon-Fri 4:30 pm - 8:00 am 152.00
(All day Sat/Sun/Holidays)

COMPANY NAME:	PHONE:	FAX:
ADDRESS:	E-MAIL:	
CITY:	STATE:	ZIP:
SIGNATURE:	PRINT NAME:	
PAID BY CK <input type="checkbox"/>	VISA MC AMEX DINERS DISC	CARD #: _____
CARDHOLDER SIGN:		EXP DATE: _____
PRINT NAME		

FOR OFFICE USE ONLY	OUTLET/EQUIPMENT	\$ _____	DATE RECEIVED	_____	_____	_____
	MATERIAL	\$ _____	METHOD OF PMT.	_____	_____	_____
	LABOR	\$ _____	AMOUNT RECEIVED	_____	_____	_____
	GRAND TOTAL	\$ _____	RECEIPTED BY:	_____	_____	_____
	BALANCE DUE	\$ _____				

VERY IMPORTANT TERMS AND CONDITIONS

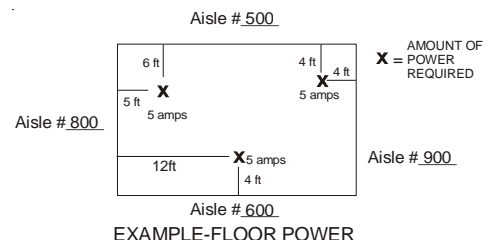
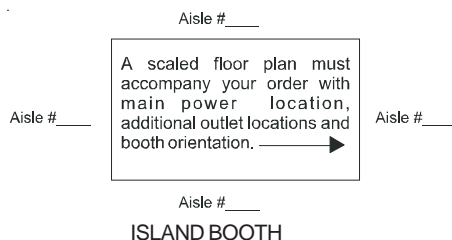
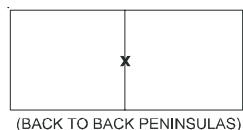
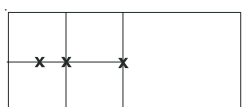
1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received prior to the deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advance rate.
2. In the event that the totals are calculated incorrectly on the front of this form, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by fax of any such corrections.
3. Outlet rates listed include bringing the services to one location at the rear of all in-line or peninsulas booths. All services provided to island booths require labor and material for distribution. If floor plan showing main power location is not submitted prior to Edlen move-in date, Edlen will bring the main power to a convenient location at Edlen's discretion. Please refer to item #6.
4. Outlet rates listed **do not** include the connection of any equipment, special wiring, distribution of electrical services, or labor. Distribution from the power source to all other locations in a booth space *regardless of booth type* requires labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
7. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
8. Edlen is the exclusive provider of all "rental" material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
9. Any extension cords or power strips ordered on the front of this form should be picked up at the service desk.
10. Standard wall and other permanent building utility outlets or sockets are not part of the booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
11. All equipment regardless of source of power, must comply with Federal, State and Local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
12. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc... required for operation.
13. All Exhibitor's cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
14. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
15. Credit will not be given for service(s) installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing and received by Edlen within 14 calendar days of show opening. Edlen will not refund overpayment, except sales tax, in amounts less than \$50.00 unless specifically requested in writing
16. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
17. Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control including but not limited to losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
18. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its Attorney fees or applicable agency fees.
19. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
20. By signing this form Exhibitor agrees to all terms and conditions on this order form.

COMMONLY ASKED QUESTIONS - WHERE WILL MY OUTLET BE LOCATED

HOW MUCH POWER DO I NEED?

1. Calculate the power for your lighting needs by totaling the wattage of your lights.
2. For other equipment, read the rating on the back or bottom of the unit (see example). The plate will tell you the amperage or wattage, voltage and phase requirements. Power must be ordered according to peak amperage ratings.

WHERE WILL MY OUTLET BE LOCATED? Outlets located as depicted below are for inline and peninsula booths. All other locations require labor on a time and material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



IF YOU HAVE ANY QUESTIONS, PLEASE CALL (619) 696-6625



THE SAN DIEGO CHAPTERS OF
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THE AMERICAN INSTITUTE OF ARCHITECTS



Knowledge for Creating
and Sustaining
the Built Environment

INVITE YOU TO THE

CONSTRUCTION PRODUCTS FAIRE AT DEL MAR

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THURSDAY, FEBRUARY 24, 2005
3:00 PM – 8:00 PM

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Mission Tower Room, Del Mar Fairgrounds (enter Solana Gate)

CONTINUING EDUCATION SEMINARS OFFERED

PARKING
IS
FREE

1:00-3:45 PM ... **GETTING LAID: Select, Spec and Install Flooring**

featuring Carl Demas, CSI; Ron Borum – VP, Crossfield Products and other experts in the field
*Update your files for specifying specialty stone, stained concrete, wood, carpeting and ceramic tile.
New adhesives and installation methods make this seminar a must.*

2:00-5:00 PM ... **GREEN: Spec, Buy, Build** – presented by Drew Hubbel and an Expert Panel

Hear from three local professionals and how they are already constructing sustainable buildings with the state and local government implementing “green” buildings. You need this information to stay on top of the expanding technology.

4:00-6:00 PM ... **ARCHITECTS: IDP and Acing the Orals** – presented by Bruce Fallon, CDT, AIA
Coombs Architecture & Planning, Inc.

*As a future Architect, this seminar is important. Learn what IDP is all about;
then hear an Architect present valuable information for passing the orals to become an Architect.*

COST: \$70.00 – CSI San Diego Chapter members; \$90.00 – non-members

This is a unique opportunity to meet one-on-one with CONSTRUCTION INDUSTRY representatives at 90 tabletops displaying the latest product and technology information for the construction industry.

Sign up for one of our 3 educational seminars that are guaranteed to provide you with the latest information on important and interesting topics. All seminars carry Continuing Education credits.

Complimentary Hot and Cold Hors d’Oeuvres served during the Faire. No-Host Bar available.

Enter a **FREE DRAWING** for a **\$1,000 Costco Gift Card.**

Need not be present to win.



QUESTIONS: CSI HOTLINE 877.401.6733



Facility is accessible to persons with disabilities.

SEMINAR REGISTRATION ...

*Complete form below & fax to 619.593.9989
or mail to address shown below.*

COST: \$70⁰⁰ – CSI San Diego Chapter mbrs; \$90⁰⁰ – non-mbrs

1-3:45 PM seminar: GETTING LAID
\$70⁰⁰ \$90⁰⁰

2-5 PM seminar: GREEN
\$70⁰⁰ \$90⁰⁰

4-6 PM seminar: ARCHITECTS
\$70⁰⁰ \$90⁰⁰

NAME: _____

COMPANY: _____

ADDRESS: _____

CSZ: _____

PHONE: _____ FAX: _____

EMAIL: _____

TOTAL ENCLOSED: \$ _____

CREDIT CARD # _____

(MasterCard or Visa Only)

Expiration Date: _____

OR MAKE CHECKS PAYABLE TO: **CSI San Diego**

Mail to: 127 N. Westwind Dr, El Cajon, CA 92020-2955

SIGNATURE: _____

SDCSI DELEGATE APPLICATION FORM FOR THE 49th ANNUAL CSI SHOW™

LOCATION: McCormick Place, Chicago, IL
DATE: April 19-22, 2005

Send application to

SECRETARY: Charlie Beach, CSI
2902 Linda Drive, Oceanside, CA 92056
FAX: 760.806.3774 Email: charlie.beach@bradley.com

with copy to

TREASURER: Brad Benson, CSI, CDT
c/o Squires-Belt Material Co., PO Box 152047, San Diego, CA 92195-2047
FAX: 619.266.6111 Email: bbenson@squiresbelt.com

for their receipt no later than:

APPLICATION DEADLINE: February 8, 2005 (IMPORTANT!!)

Postmark, fax or email by the deadline date above. If email, send original or fax within 48 hours.

APPLICANT INFORMATION

Name: _____

Phone: _____

Address: _____

Do you wish to be paired with another delegate to share room cost? Choose one: (YES) (NO)

TO QUALIFY FOR DELEGATE STATUS, YOU MUST SATISFY THE FOLLOWING REQUIREMENTS:

MEMBERS Shall be a member in good standing.
Shall have maintained membership in good standing for at least one year.
Shall have attended at least 50% of all general meetings.

OFFICERS & DIRECTORS Shall have attended at least 75% of Board meetings the preceding year or from the date of elections.

After applications are approved by the Board, an election will be held at the following Chapter meeting. The

DELEGATE RESPONSIBILITIES (see second page of this form for additional information)

The President, serving as Chair of the delegation, shall make assignments of reports to be made by the delegates. Reimbursement shall be made **ONLY** upon receipt of the assigned report(s) and attendance at designated business meetings, unless approval is given by the Board. The number of delegates to be reimbursed for attendance shall be determined by the Board and the budgeted funds available. Non-renewed members shall not be eligible for reimbursement. Where a delegate is reimbursed by the Chapter for convention or conference expenses, the reimbursement amount shall be as established by the Board.

Date of Approval by Board Action: _____

Your assignment is to submit a written report on _____

President, San Diego Chapter, CSI: _____

ADDITIONAL INFORMATION ABOUT DELEGATE RESPONSIBILITIES & REIMBURSEMENTS

The following responsibilities shall be fulfilled as an elected delegate representing the San Diego Chapter, CSI at Region Conferences or Institute Conventions:

1. Delegates shall be fully registered. Partial registration will no be reimbursed.
2. Attendance is mandatory at all scheduled business sessions and assigned workshops or seminar events unless waived by the Chapter President for good cause.
3. Delegates are encouraged to assemble as a group at business meeting sessions to establish Chapter unity, presence and "esprit de corps."
4. Delegates shall exhibit proper decorum and punctuality at all required sessions and assigned events.
5. Written report of assigned workshop or seminar event shall be sent to Chapter mailbox, suitable for publication in the *SPECTICKLE*, within sixty (60) days of conclusion of conference or convention (see date below). Report shall identify event, speaker or panel and synopsize the session in one or two 8½ x 11 pages.

Chapter reimbursement funds are annually budgeted as a lump sum and equal distribution is based upon the number of attending delegates meeting their responsibilities. Funds are not allocated to cover full expenses for each delegate, but are provided as a privilege and incentive for participating delegates.

REIMBURSEMENT PROCEDURES

A Chapter "Request for Payment" form shall be submitted to the Chapter Treasurer within sixty (60) days after conclusion of event (see date below). Attach summary of expenses and receipt copies (airlines, registration, lodging, meals, transportation, etc., as applicable).

Requests for payment usually indicate expenses in excess of proposed reimbursement sum. However, if proposed reimbursement sum exceeds documented expense summary, the Chapter will only reimburse the amount of documented expenses.

Each delegate shall be personally responsible for reporting reimbursement funds in accordance with Federal and State income tax procedures.

I HAVE READ THE REQUIREMENTS FOR DELEGATE RESPONSIBILITIES AND REIMBURSEMENTS, AND HEREBY ACKNOWLEDGE COMPLIANCE WITH MY SIGNATURE BELOW.

NAME: _____ **DATE:** _____

Submit application form with original signatures to Chapter Secretary and copy to Chapter Treasurer by deadline stated on first page of application form.

IMPORTANT!!

REPORT AND REQUEST FOR PAYMENT DEADLINE: JUNE 21, 2005



Minutes
San Diego Chapter – CSI Board Meeting



Knowledge for Creating
and Sustaining
the Built Environment

Location: Holiday Inn Mission Valley/Stadium
 595 Hotel Circle South
 San Diego, CA 92123
 Phone: 858.614.1120

Date: Thursday, October 28, 2004
Called to Order: 4:23 PM

Attendance		Position	Present	Excused	Absent
Mike Lugo	ML	President	X		
Gina Adams	GA	Vice-President	X		
Charlie Beach	CB	Secretary	X		
Phyllis Mosher	PM	Treasurer	X		
Tony Kam	TK	Advisor	X		
Dina Moyer	DM	West Region Director			X
Charlie Laughery	CL	Director	X		
Eric Soldau	ES	Director	X		
Barbara Faulwetter	BF	Director	X		
Brad Benson	BB	Director	X		
Kara DeLeon	KD	Director	X		
Margy Ashby	MA	Executive Administrator	X		
Don Goertz	DG	Guest	X		

Approval of Minutes from September 2004 Board meeting: **Motion** to approve as submitted by GA, seconded by BB. None opposed.

Correspondence: The annual National Engineers Week (NEW) will be held in February 2005. SDCSI has received a request to assist by publicizing the event and buying tickets for the banquet. CB volunteered possibly to participate on NEW’s Planning Committees as CSI’s representative.

News release re: advance orders for MasterFormat 2004: \$89 for CSI members through 12/31/04 and \$159 thereafter. It was decided (1) to invite members of AGC and other general contractors to the 01/05 Chapter meeting (program to be on the 2004 MasterFormat), (2) to offer MOPs the night of the meeting (at least have a couple display copies available there), (3) to get a supply of 10 at the member price and sell at a profit, and (4) to add a notice on the website that copies are available through the Chapter at the member price or (?). It was also suggested putting a notice in the January meeting flyer to “reserve your copy” (use as a draw for the program). BF will call “Dan” at Institute for information about any Chapter discounts available for ordering larger quantities.

ML and GA were “scolded” in a letter that SDCSI did not participate in the Green Building Council’s recent “Green Meet;” ML responded to them that it was unfortunate that their meeting was the same night as SDCSI’s Chapter meeting.

ML gave a copy of some “Recruitment Ideas” from Institute to CB re: how to get and treat new members, etc.

Region Caucus date/time at CSI Convention in Chicago in April: ML is going; GA is not. The choices are Thursday from 5-6 PM or Saturday 8-9 AM; Thursday is preferable.

CSI West Region Directory: members should please respond ASAP. MA to handle the response for information.

OFFICERS’ REPORTS:

President [ML]: As of Monday, 11/1, there will be an opening on the Board due to PM’s resignation as Treasurer. BB will replace PM and, based upon the recommendation of the Nominating Committee, PM made a **motion** to appoint

Dennis Hall (a Professional member) to replace BB as Director until the end of 06/05; GA seconded; none opposed. Dennis has lots of ideas and energy and attends many of the Chapter meetings.

ML stated that reports show the Chapter is losing a lot of Affiliate members (San Diego is not the member's home chapter) because of the change in dues structure. GA suggested going back to the old dues structure because the major reason for changing it in the first place was to make the package (dues/meals) more attractive for members. The monthly cost of meals to the Chapter vs. average monthly income was discussed. The deadline for faxing the Chapter's decision re: the 2005-06 dues structure is in February; it was decided to let the matter simmer until the 11/11 Board meeting. CB and MA will discuss possibilities at their upcoming meeting re: membership. CB suggested asking Institute if they were willing/able to bill for/collect two separate dues amounts: one for Home chapter members; and the other for Affiliate members.

Vice-President [GA]: The Chapter now has an official storage unit (Shurgard on Johnson in El Cajon) to which GA gave an extra key and copy of the access codes to both ML and MA. GA and CB will continue working to schedule a time with ACS+ to move the remaining materials currently housed there to Shurgard.

The 12/2 Holiday Party sponsor form went out with the November *SpecTickle*. The cost to attend the event will be \$45 per person; the cost to the Chapter for the meal will be over \$50 each, and there is an additional cost for the D.J. The raffle will be resurrected, and the proceeds will benefit the CSI Scholarship Fund.

Secretary [CB]: No report.

Treasurer [PM]: PM submitted P&L and Budget reports dated 10/27/04 for the period 7/1/04 to 6/30/05. There are two CDs coming up for renewal in July; PM recommends using the \$4,000 CD as seed money for the Endowment Fund. GA stated her concern about setting up the Endowment Fund at this point in time. **Motion** to approve the financial reports by BB; seconded by CB. None opposed.

COMMITTEE REPORTS:

Programs [BF]: Tonight's program is Designing with Masonry featuring Gina Adams. Tim Simons (TS) and BF have discussed a Door Hardware program and SpecTalk for 11/11, featuring Neal Drell and Karl Eklund.

Technical [BF]: *See Programs.*

SpecTickle [ML/MA]: MA asked ES to write a Member Profile for the December issue; MA will email samples to him for reference.

Certification [GA]: A nine-week class will start in mid- to end of January and will be advertised in the December *SpecTickle*. Once completed, MA will email the flyer to CL to distribute to members of SDRCA.

A new place to hold the certification exam may need to be identified since St. Mark's requires a member to be present; however, PM suggested that the Chapter write a letter to St. Mark's Church Council requesting special dispensation. GA will also check with Matthew Boomhower (MB) about his church being a possible alternative location.

Academic Affairs / Scholarship [CL]: A meeting is set for next week to discuss what direction to take the competition (TS in charge) and the Endowment Fund (MB).

Continuing Education [GA]: The Blueprint Reading 101+ course is open to only 20 attendees. Therefore, GA will advise MA if/when she needs to do a separate distribution of the flyer to CSI members (it has already been included in the November *SpecTickle*). MA has distributed it to members of ASPE and ICRI; GA will distribute it to members of NAWIC.

Products Fair [ML for JD]: The Products Fair will be held at the Del Mar Fairgrounds on Wednesday, February 23rd (not Friday, February 25th, as previously reported).

Membership [CB]: CB reported that he will bring some ideas re: recruitment to the next Board meeting.

Website [CB/MB]: No report.

Awards [BB]: BB is working on the Outstanding Chapter Award application which is due December 1st. His plan is to have it completed by mid-November to submit to Institute. The other awards (those awarded at the Banquet in June) will get BB's focus after the first of the year.

Golf Tournament [CB]: CB reported that only six people had signed up for the Golf Tournament, so it was cancelled. Thanks to CB who stated he is not requesting a refund for Bradley's foursome.

50th Anniversary [DG]: DG requested and received permission to mail the remainder of the 50th Anniversary brochures. He gave kudos to Janine Denney for her work on the gala decorations/centerpieces.

West Region 2004: It was a really good Conference. The final financial report is still outstanding from the WRC Committee; there is approximately \$6,000 in expenses yet to be paid, according to PM.

WEST REGION REPORT [DM]: No report.

NEXT MEETING: Thursday, November 11, 2004, 4:00 p.m. – Board Room at the Holiday Inn Mission Valley/Stadium

ADJOURN: Moved by GA; seconded by CB. Time: 5:41 PM