

CSI San Diego
% Gina Adams
RCP Block and Brick
8240 Broadway
Lemon Grove, CA 91945

San Diego CSI – Building Envelope Construction, Protection and Restoration

Building Envelope Construction, Protection, and Restoration

**For Architects,
Engineers, Specifiers,
Contractors,
Building Owners and
Managers, and Building
Code Officials**

**Earn 5.5 AIA Learning Units
Approved HSW**



**Sponsored by
CSI
San Diego Chapter
619/460-7250**

CSI San Diego

Presents

Building Envelope Construction, Protection, and Restoration

A Day of Continuing Education

**Construct, Protect and Restore Commercial Roofs
And California Title 24
Sealants and Adhesives
Concrete Restoration and Protection
Specifying, Cleaning and Protection of Masonry
and Concrete**

*Earn 5.5 hours AIA approved HSW
Learning Units*

Date and Location

**Thursday, March 10, 2005
8 AM to 3:15 PM**

**City of San Diego
Environmental Services
9601 Ridgehaven Ct.
San Diego, CA 92123**

Building Envelope Construction, Protection, and Restoration

March 10, 2005 – San Diego

3:00 a.m. **Registration**

3:30 a.m. **Opening Remarks**

3:45 a.m. **Concrete Restoration and Protection by Unitex**
 Concrete Evaluation (cause & effect)
 Corrosion, Spalling, Cracking
 Chloride, Carbonation
 Chemical Attack
 Engineer the Solution
 Applications Considerations
 Balancing the Repair Material
 More considerations with concrete
 Concrete Form Release
 Concrete Curing
 Crack Repair in Various Materials
 Material Selection
 Complete the Preparation
 Basic Steps to a Lasting Repair
 Commencing with the repair
 Horizontal Repairs, Vertical Repairs
 Hand Allied Applications
 Form & Pour Applications
 Project Applications

10:00 a.m. **Break**
 Meet speakers

10:15 a.m. **Sealants & Adhesives for Construction by May National**
 Sealant Properties & Selection Criteria
 Performance Sealants
 Polyurethanes, Hybrids (STP, STPe, SPUR) & Silicones
 Special Applications
 Acrylics, butyls & Polysulfides
 Preforms/Extrusions
 Joint Design
 Weathersealing Curtainwall - metal, masonry, precast, stone, E.I.F.S.
 Glazing- Conventional, Structural Silicone
 Energy Performance Enhancement through Proper Joint Design
 New versus remedial applications and details
 Specifications and Specifying Sealants
 Special Considerations
 Aesthetics, Staining, Dirt Pick Up
 Application of Sealants- Installation & Quality Control
 Failure Investigation
 Project Site Issues & Recommendations - Case Studies

11:30 a.m. **Lunch**

12:15 p.m. **Specifying, Cleaning, and Protecting of Masonry and Concrete by Degussa Corporation**

 Basic Terms and Technology
 Consideration for Brick and Block Masonry
 Brick Types
 Concrete Masonry Units Types
 Mortar Types
 Special Bricks and Mortar
 Considerations for Concrete
 Mix Design
 Form Oils
 Curing Compounds
 Surface Finish
 Cleaning
 New Masonry and Concrete Cleaning
 Atmospheric Dirt/Soot
 Efflorescence
 Mold & Mildew
 Graffiti
 Protecting Masonry and Concrete
 Sealers, Penetrants,
 Coatings, Admixtures,
 Anti-Graffiti Coatings
 Corrosion Inhibitors

1:30 p.m. **CPR (Construct, Protect, and Restore) Commercial Roofs Presented by CARE/GAFMC, US Intec, BMCA**

PLUS: Key information regarding California's Title 24 and how it affects energy efficiency in the Roofing Industry

 Roof Design for Successful Construction
 Key considerations in designing roofs that get constructed properly
 Insulation for Energy Efficiency
 Maintenance and Life Cycle Cost
 Comparing Overall Costs of Maintained and Non-maintained Roofs
 Protect Roofing Assets
 Inspect
 Clean
 Repair
 Maintain
 Build an Overall Maintenance Program
 Restore
 Evaluating Your Roof for Restoration
 Adding Life to Existing Commercial Roofs-
 Metal, Built-up, Modified, and Single-ply

3:15 p.m. **Close**

Registration

(Lunch Included)

Building Envelope Construction, Protection and Restoration

March 10, 2005

CSI Members:

By: March 1, 2005 \$70.00 \$ _____
After: March 1, 2005 \$90.00 \$ _____

Non-CSI Members:

By: March 1, 2005 \$90.00 \$ _____
After: March 1, 2005 \$110.00 \$ _____

Name(s): _____

Company: _____

Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

Profession: _____

Please Send Check Payable To:

CSI San Diego

% Gina Adams

RCP Block and Brick

8240 Broadway

Lemon Grove, CA 91945

Phone: 619/460-7250 **Fax:** 619/460-7326

E-mail: gadams@rcpblock.com

Cancellation Policy: 100% refund for cancellation made

14 days or more before event. 50% refund for cancellation made less than 14 days before event. No refund for cancellation made 7 days or less before of the event.



THE SAN DIEGO CHAPTERS OF
THE CONSTRUCTION SPECIFICATIONS INSTITUTE &
THE AMERICAN INSTITUTE OF ARCHITECTS

presents



Knowledge for Creating
and Sustaining
the Built Environment

VENDOR INVITATION

CONSTRUCTION PRODUCTS FAIRE AT DEL MAR

PLEASE
NOTE THE
DATE
CHANGE!

THURSDAY, FEBRUARY 24, 2005

3:00 PM – 8:00 PM

Set-up: 12-3 PM Tear-down: 8-10 PM

PLEASE
NOTE THE
DATE
CHANGE!

Mission Tower Room, Del Mar Fairgrounds (enter Solana Gate)

Because of the great turnout in the past and responses we've received from vendors, we are again holding this year's Faire at the Del Mar Fairgrounds.

WHY BE AN EXHIBITOR AT THIS YEAR'S
CONSTRUCTION PRODUCTS FAIRE?

Admission is **FREE** for our guests from the following organizations:

AIA • SARA • ASPE • SEAOC • CELSOC • ASCE
ASLA • SAME • NAWIC • ICRI • SDREO • USGBC

Guests can enter in a **FREE DRAWING** for a \$1,000 Costco Gift Card.

Additionally, guests will have the opportunity to attend the following 3 educational seminars which carry **Continuing Education credit** ... an added draw:

1:00-3:45 PM ... GETTING LAID: Select, Spec and Install Flooring
2:00-5:00 PM ... GREEN: Spec, Buy, Build
4:00-6:00 PM ... ARCHITECTS: IDP and Acing the Orals

Complimentary Hot and Cold Hors d'Oeuvres will be served during the Faire, and a **No-Host Bar** will be available.

Want to have the **BIG DRAW** for architects to your tabletop?

Ordering **ADDITIONAL FOOD ITEMS** can be arranged directly with Del Mar by calling Andy Sheldon (858.755.6345) to obtain a menu and pricing.

PARKING
IS
FREE



QUESTIONS: CSI HOTLINE 877.401.6733

Facility is accessible to persons with disabilities.



VENDOR TABLETOP REGISTRATION

Complete form below and fax to 619.593.9989
or mail to address shown below.

_____ ONE 8 FT TABLETOP (90 available—FC/FS) NAME: _____
+ ONE CHAIR = \$350⁰⁰ COMPANY: _____
_____ ONE ADD'L PERSON = \$25⁰⁰ ADDRESS: _____
(Vendors are limited to 1 add'l person; max. 2 per tabletop.) CSZ: _____
\$ _____ TOTAL ENCLOSED PHONE: _____ FAX: _____

ELECTRICITY: Please use the Electrical Order Form
(attached) to order & pay for your electrical needs.

OR MAKE CHECKS PAYABLE TO: CSI San Diego
Mail to: 127 N. Westwind Dr, El Cajon, CA 92020-2955

EMAIL: _____
CREDIT CARD # _____
(MasterCard or Visa Only) Expiration Date: _____
SIGNATURE: _____

Refund Policy: 50% by 01/03/05; 10% by 01/30/05

ELECTRICAL ORDER FORM
MAIL OR FAX TO



ELECTRICAL EXHIBITION SERVICES

1844 Imperial Avenue • San Diego, CA 92102
(619) 696-6625 • Fax: (619) 696-7762

E-mail: sandiego@edlen.com • Website: www.edlen.com

COMPANY NAME:	BOOTH NO:
EVENT	
FACILITY	
DATES	
EVENT NO:	

ELECTRICAL OUTLETS Approximately 120V A.C. 60 Cycle -PRICES ARE FOR ENTIRE EVENT.

	QUANTITY (For Show Hours Only)	QUANTITY (For 24 hrs/day- Double Price)	ADVANCE PAYMENT PRICE	PRICE AFTER DEADLINE	COST
120 VOLTS					
0-500 WATTS (5 AMPS)	_____	_____	72.00	109.00	_____
500-1000 WATTS (10 AMPS)	_____	_____	124.00	187.00	_____
1001-1500 WATTS (15 AMPS)	_____	_____	145.00	217.00	_____
1501-2000 WATTS (20 AMPS)	_____	_____	167.00	250.00	_____
208 VOLTS SINGLE PHASE					
10 AMPS	_____	_____	220.00	330.00	_____
15 AMPS	_____	_____	251.00	378.00	_____
20 AMPS	_____	_____	314.00	471.00	_____
30 AMPS	_____	_____	377.00	566.00	_____
60 AMPS	_____	_____	495.00	742.00	_____
100 AMPS	_____	_____	651.00	976.00	_____
208 VOLTS THREE PHASE					
10 AMPS	_____	_____	292.00	438.00	_____
15 AMPS	_____	_____	335.00	503.00	_____
20 AMPS	_____	_____	420.00	630.00	_____
30 AMPS	_____	_____	502.00	754.00	_____
60 AMPS	_____	_____	658.00	988.00	_____
100 AMPS	_____	_____	866.00	1300.00	_____
TRANSFORMER TO BOOST 208v up to approx. 230v - \$3.00/AMP - 20 AMP MINIMUM					

LIGHTING EQUIPMENT (Including Current Consumed) (Provide Drawing Showing Light Location)

150 WATT FLOOD LIGHT	_____	_____	86.00	130.00	_____
150 WATT DBL. FLOOD LIGHT	_____	_____	130.00	196.00	_____
100 WATT ARM LIGHT	_____	_____	104.00	157.00	_____
300 WATT FLOOD LIGHT	_____	_____	108.00	163.00	_____
300 WATT QUARTZ LIGHT	_____	_____	130.00	196.00	_____
1000 WATT QUARTZ LIGHT*	_____	_____	214.00	322.00	_____

*(Time and Material will apply when lift is required to mount overhead)
All Lights, excluding the 1000 watt quartz light, are for inline booths only.

MATERIAL (Electricity Not Included)

EXTENSION CORD 15' & 25'	_____	_____	21.00	_____	_____
MULTI-OUTLET STRIP	_____	_____	21.00	_____	_____

LABOR (See Rates Listed to the Right)

PLACE YOUR TOTAL PAYMENT HERE (Do not fill in Totals Below)

* ALL FOREIGN CHECKS MUST BE DRAWN ON U.S. BANKS

FOR ADVANCE PAYMENT PRICE

to apply, we must receive your order, payment and a floor plan showing main power location and distribution points (see item #1 on reverse) prior to this

DEADLINE DATE:

AVOID DUPLICATION!!

If you fax this form with credit card info, do not mail the original form or send another form of payment.

ON LINE ORDERING

This show may be available on line. Visit www.edlen.com. Use the event # above as your password.

QUESTIONS? Visit our Web Site.

SEE REVERSE FOR ADDITIONAL TERMS AND CONDITIONS

ISLAND BOOTHS

There is a minimum labor charge of (1) hour to deliver power to all island booths. All additional distribution is done by Edlen electricians on a time & material basis.

208V & HIGHER VOLTAGES

There is a minimum labor charge of (1) hour for installation & (1/2) hour for removal of all high voltage services. Material charges may apply. If you require services not listed on this form, please call for a quote.

DEDICATED OUTLETS

Dedicated outlets require a 20 amp outlet

24 HOUR SERVICES

Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing, show days only. If you require power at any other time, order 24 hour service at double the outlet rate.

LABOR RATES

ST = Mon-Fri 8:00 am - 4:30 pm 76.00
(Except Holidays)
OT = Mon-Fri 4:30 pm - 8:00 am 152.00
(All day Sat/Sun/Holidays)

COMPANY NAME:	PHONE:	FAX:
ADDRESS:	E-MAIL:	
CITY:	STATE:	ZIP:
SIGNATURE:	PRINT NAME:	
PAID BY CK <input type="checkbox"/>	VISA MC AMEX DINERS DISC	CARD #: _____
CARDHOLDER SIGN:		EXP DATE: _____
PRINT NAME		

FOR OFFICE USE ONLY	OUTLET/EQUIPMENT	\$ _____	DATE RECEIVED	_____	_____	_____
	MATERIAL	\$ _____	METHOD OF PMT.	_____	_____	_____
	LABOR	\$ _____	AMOUNT RECEIVED	_____	_____	_____
	GRAND TOTAL	\$ _____	RECEIPTED BY:	_____	_____	_____
	BALANCE DUE	\$ _____				

VERY IMPORTANT TERMS AND CONDITIONS

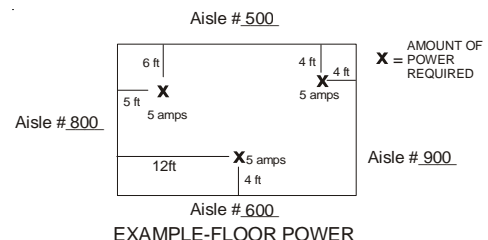
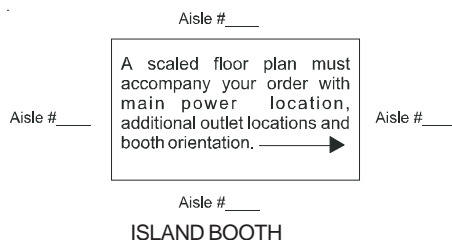
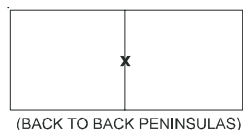
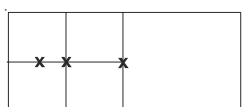
1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received prior to the deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advance rate.
2. In the event that the totals are calculated incorrectly on the front of this form, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by fax of any such corrections.
3. Outlet rates listed include bringing the services to one location at the rear of all in-line or peninsulas booths. All services provided to island booths require labor and material for distribution. If floor plan showing main power location is not submitted prior to Edlen move-in date, Edlen will bring the main power to a convenient location at Edlen's discretion. Please refer to item #6.
4. Outlet rates listed **do not** include the connection of any equipment, special wiring, distribution of electrical services, or labor. Distribution from the power source to all other locations in a booth space *regardless of booth type* requires labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
7. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
8. Edlen is the exclusive provider of all "rental" material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
9. Any extension cords or power strips ordered on the front of this form should be picked up at the service desk.
10. Standard wall and other permanent building utility outlets or sockets are not part of the booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
11. All equipment regardless of source of power, must comply with Federal, State and Local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
12. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc... required for operation.
13. All Exhibitor's cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
14. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
15. Credit will not be given for service(s) installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing and received by Edlen within 14 calendar days of show opening. Edlen will not refund overpayment, except sales tax, in amounts less than \$50.00 unless specifically requested in writing
16. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
17. Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control including but not limited to losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
18. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its Attorney fees or applicable agency fees.
19. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
20. By signing this form Exhibitor agrees to all terms and conditions on this order form.

COMMONLY ASKED QUESTIONS - WHERE WILL MY OUTLET BE LOCATED

HOW MUCH POWER DO I NEED?

1. Calculate the power for your lighting needs by totaling the wattage of your lights.
2. For other equipment, read the rating on the back or bottom of the unit (see example). The plate will tell you the amperage or wattage, voltage and phase requirements. Power must be ordered according to peak amperage ratings.

WHERE WILL MY OUTLET BE LOCATED? Outlets located as depicted below are for inline and peninsula booths. All other locations require labor on a time and material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



IF YOU HAVE ANY QUESTIONS, PLEASE CALL (619) 696-6625



THE SAN DIEGO CHAPTERS OF
THE CONSTRUCTION SPECIFICATIONS INSTITUTE &
THE AMERICAN INSTITUTE OF ARCHITECTS



Knowledge for Creating
and Sustaining
the Built Environment

INVITE YOU TO THE

CONSTRUCTION PRODUCTS FAIRE AT DEL MAR

The Food is FREE!

THURSDAY, FEBRUARY 24, 2005

Parking is FREE!

3:00 PM – 8:00 PM

Mission Tower Room
Del Mar Fairgrounds

You Pay Only for the
Seminars You Attend!

The Faire is FREE!

(enter from the Solana Gate)

CONTINUING EDUCATION SEMINARS OFFERED

1:00-3:45 PM ... GETTING LAID: Select, Spec and Install Flooring

2.75 AIA/CES HSW LUs
automatically recorded for
AIA mbrs by Chapter

featuring Carl Demas, CSI; Ron Borum – VP, Crossfield Products and other experts in the field
Update your files for specifying specialty stone, stained concrete, wood, carpeting and ceramic tile.
New adhesives and installation methods make this seminar a must.

2:00-5:00 PM ... GREEN: Spec, Buy, Build – presented by Drew Hubbel and an Expert Panel

3.0 AIA/CES HSW LUs
automatically recorded for
AIA mbrs by Chapter

Hear from 3 local professionals & how they already construct sustainable bldgs with the state & local gov't implementing "green" bldgs. This info is imperative to stay on top of the expanding technology.

4:00-6:00 PM ... ARCHITECTS: IDP and Acing the Orals – presented by Bruce Fallon, CDT, AIA

2.0 AIA/CES HSW LUs
automatically recorded for
AIA mbrs by Chapter

As a future Architect, this seminar is important. Learn what IDP is all about; then hear an Architect present valuable information for passing the orals to become an Architect. Coombs Architecture & Planning, Inc.

COST: \$70.00 – CSI & AIA San Diego Chapter members; \$90.00 – non-members

This is a unique opportunity to meet one-on-one with CONSTRUCTION INDUSTRY representatives at 90 tabletops displaying the latest product and technology information for the construction industry.

Sign up for one of our 3 educational seminars that are guaranteed to provide you with the latest information on important and interesting topics. **All seminars carry AIA/CES HSW Learning Units.**

Complimentary Hot and Cold Hors d'Oeuvres served during the Faire. No-Host Bar available.

Enter a FREE DRAWING for a \$1,000 Costco Gift Card.

Need not be present to win.



QUESTIONS: CSI HOTLINE 877.401.6733



Facility is accessible to persons with disabilities.

SEMINAR REGISTRATION ...

Complete form below & fax to 619.593.9989

COST: \$70⁰⁰ – CSI & AIA San Diego Chapter mbrs; \$90⁰⁰ – non-mbrs

or mail to address shown below.

1-3:45 PM seminar: GETTING LAID
\$70⁰⁰ \$90⁰⁰

NAME: _____

2-5 PM seminar: GREEN
\$70⁰⁰ \$90⁰⁰

COMPANY: _____

4-6 PM seminar: ARCHITECTS
\$70⁰⁰ \$90⁰⁰

ADDRESS: _____

CSZ: _____

PHONE: _____ FAX: _____

EMAIL: _____

TOTAL ENCLOSED: \$ _____

CREDIT CARD # _____

OR MAKE CHECKS PAYABLE TO: CSI San Diego

(MC, Visa & AMEX accepted) Expiration Date: _____

Mail to: 127 N. Westwind Dr, El Cajon, CA 92020-2955

SIGNATURE: _____



Minutes
San Diego Chapter – CSI Board Meeting



Knowledge for Creating
and Sustaining
the Built Environment

Location: Holiday Inn Mission Valley/Stadium
 595 Hotel Circle South
 San Diego, CA 92123
 Phone: 858.614.1120

Date: Thursday, November 11, 2004
Called to Order: 4:44 PM

Attendance		Position	Present	Excused	Absent
Mike Lugo	ML	President	X		
Gina Adams	GA	Vice-President		X	
Charlie Beach	CB	Secretary	X		
Brad Benson	BB	Treasurer	X		
Tony Kam	TK	Advisor			X
Dina Moyer	DM	West Region Director			X
Charlie Laughery	CL	Director	X		
Eric Soldau	ES	Director	X		
Barbara Faulwetter	BF	Director		X	
Dennis Hall	DH	Director		X	
Kara DeLeon	KD	Director	X		
Margy Ashby	MA	Executive Administrator	X		
Don Goertz	DG	Guest	X		

Approval of Minutes from October 2004 Board meeting: **Motion** to approve as submitted by CL, seconded by CB. None opposed.

Correspondence: ML will put the “Why You Should Be Certified” materials received from Institute on the table tonight for those who are interested.

OFFICERS’ REPORTS:

President [ML]: Overall, meeting attendance seems to be down (the headcount for tonight’s meeting is 35); an attendance of 40-45 at monthly Chapter meetings would be ideal. Discussion ensued regarding the dues impact on membership...affiliate (not Home Chapter) members. It has been confirmed that Institute is unable to bill different dues structures for one chapter (this question has also been asked by other chapters.) What has been recommended by Lacey Mitchell at Institute is that the chapter not include meals in the dues; however, we can internally charge/collect for meals (maybe through a coupon system for the year). MA to get attendance lists from BB (from PM’s Treasurer’s records) back to when the dues structure changed and prepare an analysis for the Board’s consideration.

Vice-President [GA]: GA reported (via email) that the Holiday Party invitations have been mailed and she is looking for sponsors.

Secretary [CB]: No report.

Treasurer [PM]: BB thinks he got everything from PM. Nothing substantial has changed from the last financial reports that were distributed. He is working on setting up online banking with Citibank and doesn’t think there’ll be a charge to do so but he’ll double check. To date, the Del Mar Fairgrounds has been paid (for the 2005 CSI/AIA Construction Products Faire) \$800 (initial deposit) plus \$1,000; the next payment due will be \$1,500.

BB suggested having MA handle the P.O. Box and bookkeeping for the Chapter. **Motion** made by CL to move (right away) the P.O. Box from Midway Station to the Navajo Station Post Office (a San Diego 92159 mailing address and close in proximity to MA's home office), seconded by ES. None opposed. ML suggested that BB and MA work up a proposal for additional services and then meet with ML and GA to revise the contract.

COMMITTEE REPORTS:

Programs [BF]: No report.

Technical [BF]: No report.

SpecTickle [ML/MA]: The deadline for the December *SpecTickle* is 11/15.

Certification [GA]: No report.

Academic Affairs / Scholarship [CL]: CL presented the following proposed timeline for the Tech Scholarship spec competition which he received from Tim Simons (TS):

- "Call For Entries" published (distribution to colleges, posting on Chapter website): 11/22/04
- Entry Forms due to SDCSI: 2/1/05
- Preliminary Project Description Submittals due to SDCSI: 5/2/05
- Notification of Winners: 5/23/05 (timetable for notification by mail; we could potentially invite winners to the Chapter Awards Banquet in June for public recognition)

According to TS, "While the competition is open to students in any college-level A/E/CM program, the greater number of entries will come from the universities, not the junior colleges, due to the complexity of the task. Therefore, academic calendars at those institutions should take precedence if it's necessary to adjust this schedule." The Board gave CL the go-ahead with the scholarship plan. CL indicated that he needs to talk more with TS regarding the materials he's worked up.

Continuing Education [GA]: GA reported (again, via email) that the Blueprint Reading 101+ seminar, which begins on 11/16/04, has 6 people registered so far. She has had many inquiries so it looks like it should do well. Registration is limited to 20 people.

Products Fair [GA for JD]: GA reported (again, via email) that the PF flyers are finished and asked that MA make copies of each (vendor invitation and attendee invitation) to take to tonight's meeting. KD is finished with the press release regarding the Faire and DG reviewed the seminars.

Membership [CB]: CB spoke of some recruitment ideas he has, such as offering recruitment incentives, especially to Industry members because they come into contact with so many businesses during the day. Different incentives were discussed; however, CL's experience is that monetary incentives don't matter much to members. Through their 2005 Member-Sponsor-A-Member Campaign, Institute currently offers 25 CSI Bucks to members for every new member recruit or lapsed member reclaimed. (CSI Bucks can be used to spend on CSI books and materials, to pay for registration at an Institute event (such as a certification exam or the CSI Show™ & Convention), or to pay their membership dues.) This program will be reiterated to members in the *SpecTickle*.

New Chapter members should be recognized by ML at the monthly meetings, as well as in the *SpecTickle*. Renewing members should also be recognized in the *SpecTickle* on their anniversary month. MA was asked to add a "Member Since _____" date for each member in the Chapter membership roster.

CB and MA recently met for lunch to discuss various membership items, one of which was to work on an email to send to members who have not renewed recently to determine if the change in the Chapter dues structure influenced their decision.

Website [CB/MB]: CB will work on getting a website report from Matthew Boomhower for the January Board meeting. BB reported that our webmaster, Claudia Strong (CS), has now been paid twice...CS finally received in the U.S. mail the check written/mailed by Phyllis Mosher, on the same day she received a check via FedEx from BB.

Awards [BB]: BB will be working on the Outstanding Chapter Award application this weekend; MA is ready to assist if/when BB needs her.

Golf Tournament [CB]: Plans for next year will be discussed after the first of the year.

50th Anniversary [DG]: Tony Kam has purchased the necessary mailing envelopes and MA will get with DG regarding the mailing labels required to send the SDCSI 50th Anniversary brochure to members.

WEST REGION REPORT [DM]: No report.

NEXT MEETING: Thursday, January 27, 2005, 4:00 p.m. – Board Room at the Holiday Inn Mission Valley/Stadium

ADJOURN: Moved by BB; seconded by CL. Time: 5:34 PM